



Chair Maria Eugenia Leon Guerrero
Vice-Chair Patricia Ann "Patty" P. Ada
Commissioner Mayor John E. Cruz
Commissioner Rita T. Franquez
Commissioner Carlos Madrid Alvarez-Piñer, PhD
Commissioner Christine M. Wolke
Commissioner Elizabeth "Betty" Gayle
Commissioner Felix Benavente
Commissioner West Cassidy

The Honorable Lourdes A. Leon Guerrero
Governor of Guam

The Honorable Joshua F. Tenorio
Lieutenant Governor of Guam

Lasia A. Casil
Executive Director



ATURIDAT NUMA'LO YAN INADILANTON HAGÁTÑA (*Hagåtña Restoration and Redevelopment Authority*)

Board of Commissioners Regular Meeting
Thursday, December 2, 2021 - 4:00 p.m.
Via Zoom Teleconference

Agenda:

- I. Call to Order
- II. Attendance
- III. Approval of Minutes
 - November 2021 minutes
- IV. Approval of Agenda
- V. Reports
 - A. Management
 1. Operational Update
 2. Request for Professional Services
 - B. Governance Committee - Governance Study (DRAFT GCA Title 23)
(2nd Monday of every month)
 1. Implementation Plan Committee - Implementation Plan - December 6, 2021
(2nd Monday of every month)
https://docs.google.com/document/d/1Pq5szeEDwTCBvXlCSwy3rHn1jpA1nW29Yfkr_ddZYV4/edit?usp=sharing
- VI. Unfinished Business
 - A. Resolution Hagåtña Master Plan
 - B. Hagåtña River Flood Mitigation Study
 - C. Land Resources Building
 - D. Sirena Festival
 - E. Future Funding
- VII. New Business
 - A. Executive Director Work Performance Evaluation
- VIII. Announcements/Further Discussion
- IX. Next Meeting - Thursday, January 6, 2022@4pm
- X. Adjournment

ATURIDAT NUMA'LO YAN INADALANTON HAGATNA (Hagåtña Restoration and Redevelopment Authority)
Board of Commissioners-Regular Meeting Minutes
Date & Time: December 2, 2021 @ 4:00 P.M
Via Zoom

Agenda:	Discussion & Summary:	Action Taken:
IA6:C51. Call to order: Vice Chair Patty Ada:	I call this meeting to order	4:06 P.M.
II. Attendance: Commissioners: Ex-Officio Members: HRRR Staff: Legislative Oversight: Guests:	Patricia "Patty" Ada, Carlos Madrid, Christine Wolke, Elizabeth "Betty" Gayle, Felix C. Benavente, West Cassidy Hope Cristobal- I Kumision I fino CHamoru Lasia Casil / Joe Meno	
III. Approval of Minutes: Commissioner Madrid: Commissioner Gayle: Vice Chair Ada:	-I would like to make a motion to approve the November 2021 minutes. I second All in favor-motion carries- minutes approved.	1:28- Motion made to approve minutes 1:35- Motion seconded 2:00- Vote called. All voted in favor
IV. Approval of Agenda: Vice Chair Ada: Commissioner Gayle: Commissioner Madrid: Vice Chair Ada:	Next item is the approval of the agenda I motion to approve the agenda as published. I second. All those in favor- motion carries- now we move onto the reports.	2:08 2:12- Motion made to approve agenda 2:18-Motion seconded 2:28- Vote called. All voted in favor
V. Reports: Director Casil: Vice Chair Ada: Commissioner Gayle: Commissioner Benavente: Vice Chair Ada:	Madam Chair-Commissioner Madrid has informed me that due to the time frame he won't be able to stay for the entire meeting. I request if we could table that and move to the item that we need to vote on and then return to the reports. Ok We have to vote on that- I move to adjust the agenda as necessary. Second All those in favor-motion carries	2:33 2:57 3:00-Motion made to adjust agenda 3:06-Motion seconded 3:22-Vote called. All voted in favor
A. Management 1. Operational Update: 2. Request for Professional Services:	On recorded file On recorded file	
B. Governance Committee-Governance Study (Draft GCA Title 23) (2nd Monday of every month):	On recorded file	

<p>1. Implementation Plan Committee-Implementation Plan- December 6, 2021(2nd Monday of every month):</p>	<p>On recorded file</p>	
<p>VI. Unfinished Business A. Resolution-Hagátña Master Plan: Director Casil: Commissioner Gayle: Vice Chair Ada: Commissioner Madrid: Vice Chair Ada: B. Hagátña River Flood Mitigation Study: C. Land Resources Building: D. Sirena Festival: E. Future Funding:</p>	<p>Madam Chair Leon Guerrero & I met with the Governor last week and she wants to move forward with approving the Master Plan and submitting it to the Legislature within the next week and they are asking from us is that we submit a resolution- a formal resolution- We did approve the Master Plan in July and she reviewed it and so this just for formality-so I did submit the resolution. With the changes discussed- I move to approve the resolution. Is there a second? I second All those in favor- motion carries- Resolution approved.-Return to Reports On recorded file On recorded file On recorded file</p>	<p>3:25 8:36-Motion to approve Resolution No. 2021-01 8:42 8:45-Motion seconded 8:51-Vote called. All voted in favor</p>
<p>VII. New Business: A. Executive Director Work Performance Evaluation:</p>	<p>On recorded file</p>	
<p>VIII. Announcements/Further Discussion:</p>	<p>On recorded file</p>	
<p>IX. Next Meeting-Thursday, January 6, 2022 @ 4:00 P.M. Vice Chair Ada: Commissioner Benavente: Commissioner Gayle: Vice Chair Ada:</p>	<p>Would anyone like to make a motion to adjourn? I motion I second Ok. Meeting adjourn @ 5:02 p.m.- Merry Christmas everyone</p>	<p>57:09 57:10- Motion made to adjourn meeting. 57:11-Motion seconded 57:15-Vote called. All voted in favor</p>

ATURIDAT NUMA'LO YAN INADALANTON HAGATNA (Hagåtña Restoration and Redevelopment Authority)
Board of Commissioners-Regular Meeting Minutes
Date & Time: November 4, 2021 @ 4:00 P.M
Via Zoom

Agenda:	Discussion & Summary:	Action Taken:
I. Call to order: Chairwoman Leon Guerrero:	Meeting called to order	4:03 p.m.
II. Attendance: Commissioners: Ex-Officio Members: HRRR Staff: Legislative Oversight: Guests:	Maria Eugenia Leon Guerrero, Patricia "Patty" Ada, Carlos Madrid, Felix Benavente, Elizabeth "Betty" Gayle, Christine Wolke, Rita Franquez Hope Cristobal-Kumision I Fino CHamoru, Joe Quinata- GPT Lasia A. Casil, Joseph Meno	
III. Secretary Report: Chairwoman Leon Guerrero: Commissioner Madrid: Vice Chairwoman Ada: Chairwoman Leon Guerrero:	Correct minutes-some parts were cut off I would like to make a motion to approve the October 2021 minutes I second All in favor-motion passes-minutes approved	2:59 3:01 3:06 3:17
IV. Approval of Agenda: Chairwoman Leon Guerrero: Commissioner Benavente: Commissioner Madrid: Chairwoman Leon Guerrero:	Does anyone have any comments or issues with today's agenda? If not may I get a motion to approve. I motion to approve the agenda I second Ok motion passes- Agenda is approved	3:22 3:27 3:39 3:50
V. Reports A. Management 1. Operational Update 2. Request for Professional Services B. Committee-Governance Study (DRAFT GCA Title 23) November 8, 2021. C. Committee-Implementation Plan- December 6, 2021	On recorded file On recorded file On recorded file On recorded file	
VI. Unfinished Business: A. Hagåtña River Flood Mitigation Study B. Land Resources Building C. Sirena Festival	On recorded file On recorded file On recorded file	
VII. New Business: A. Future Funding: Director Casil: Chairwoman Leon Guerrero: Commissioner Benavente Commissioner Gayle:	Requests permission from the HRRR Board to approach Governor & Oversight Chair to proposed legislation that would request the total amount of the overall building taxes collected revert to the Authority for it's use and disposition with the sunset clause ending in 10 years. May I get a motion I motion to engage an accounting firm to verify DRT's.- assessment on real estate taxes in Hagåtña. I second	18:50 34:58 35:01 35:17

Chairwoman Leon Guerrero:	All in favor-Motion carries	56:27
Chairwoman Leon Guerrero:	Going back to our original discussion of approaching our oversight chair to give us the temporary funding source.	
Director Casil:	And to add to that- to allow me to approach the Governor as well- that I would have to run it by her to get her approval as well.	
Chairwoman Leon Guerrero:	Ok understood- and for clarity what we will be requesting is for the total building tax collected and not the land & building together?	
Director Casil:	Correct	
Chairwoman Leon Guerrero:	May I get a motion-so we can formally discuss	
Commissioner Gayle:	I move to allow Lasia to speak to the Governor as well as the Vice Speaker to request that we get the full amount of building tax collected for the next 10 years	41:25
Vice Chairwoman Ada:	I second	41:41
Chairwoman Leon Guerrero:	All in favor- motion carries	42:00
VIII. Announcements/Further Discussions:	On recorded file	
IX. Next Meeting:		
Chairwoman Leon Guerrero:	So our next meeting will be on Thursday, December 2, 2021 @ 4:00 P.M.- May I get a motion to adjourn our meeting.	55:59
Commissioner Gayle:	I motion to adjourn	56:04
Commissioner Wolke:	I second	56:05
Chairwoman Leon Guerrero:	All in favor-motion carries-meeting adjourned @ 4:58 P.M.	56:20

Meeting with Governor on Wednesday, November 24 @1:30pm

Agenda:

I. Hagåtña Master Plan

- A. Strategy - Per DAG Karl Espaldon, the plan becomes effective **42 days plus 2 days** after being submitted to the Legislative Secretary
 - 1. Mayor - Ask Governor to speak with Mayor for support
 - 2. Senators - Commissioners will lobby for support
 - 3. Community - Drum up support for the public hearing
- B. Bill Form drafted by Joseph Santos

II. Proposed Legislation for HRRRA Funding Source

- A. HRRRA is asking for 100% of the RE Taxes on Buildings in Hagåtña for a limited 10 year period beginning with FY 2023.
 - 1. 100% - Years 1-5
 - 2. 90% - Year 6
 - 3. 80% - Year 7
 - 4. 70% - Year 8
 - 5. 60% - Year 9
 - 6. 50% - Year 10
- B. Amend the law to create a mechanism for the taxes to go directly to HRRRA. The current law directs all RE taxes to the Territorial Education Fund(TEF).

III. Audit of Department of Revenue and Taxation - The HRRRA BOC voted to hire an accounting firm to audit the DRT to determine the correct amount of RE taxes that should be assessed, levied and collected in Hagåtña.

IV. President Biden Infrastructure Plan

- A. Paseo & Central Park Transportation Hub & Parking Garages
- B. Transit Circulator and Trolley System City-wide
- C. Pedestrian Overpass Over Marine Corps Drive

V. Palasyu - \$5,000,000

VI. ARP Funding - \$27,000

	Fiscal Year	Requested % of RET Collected	RET Assessed, Levied & Collected	HRRRA Recieves
	2020	0%	\$ 435,000	\$ -
	2021	0%	TBD	\$ -
	2022	0%	TBD	\$ -
Year 1	2023	100%		
Year 2	2024	100%		
Year 3	2025	100%		
Year 4	2026	100%		
Year 5	2027	100%		
Year 6	2028	90%		
Year 7	2029	80%		
Year 8	2030	70%		
Year 9	2031	60%		
Year 10	2032	50%		
Year 11	2033	0%		

Annual Expenses

Staffing	\$	425,105
Contractual	\$	50,884
Total	\$	475,989

* HRRRA is requesting funds collected from the Building Tax Assessed, Levied and Collected only and not any portion from the Land Tax.

Staffing Pattern:

TITLE	SALARY	ESTIMATED BENEFITS	TOTAL
Executive Director	\$ 66,391	\$ 22,604	\$ 88,995
Chief Planner	\$ 60,482	\$ 22,849	\$ 83,331
Planner IV	\$ 49,897	\$ 22,849	\$ 72,746
Program Coordinator IV	\$ 50,000	\$ 25,273	\$ 75,273
Program Coordinator III	\$ 45,014	\$ 16,422	\$ 61,436
Administrative Officer	\$ 31,076	\$ 12,248	\$ 43,324
Word Processing Secretary I		\$ 12,248	
	Total Annual Staffing:		\$ 425,105

Contractual:

Item:	Quantity:	Unit Price:
Rent	12	\$ 17,000
Power	12	\$ 6,000
Water	12	\$ 1,900
Telephone	12	\$ 9,804
GGWAN	12	\$ 2,000
Xerox Copier Lease	12	\$ 4,000
Printing Services	12	\$ 3,000
Advertisements	12	\$ 7,000
Subscriptions	12	\$ 180
	Total:	\$ 50,884

Agenda:

- I. Call to Order
- II. Attendance
- III. Approval of Minutes
- IV. Approval of Agenda
- V. Reports
 - A. Management
 1. Operational Update
 - a) Still interviewing
 2. Request for Professional Services
 - a) Received one proposal
 - b) Met with Wendie McAllaster HHF Planners
 - c) Dan Swavely
 - B. Governance Committee - Governance Study (DRAFT GCA Title 23) (2nd Monday of every month)
 - C. Implementation Plan Committee - Implementation Plan - December 6, 2021 (2nd Monday of every month)
- VI. Unfinished Business
 - A. Resolution Hagåtña Master Plan
 - B. Hagåtña River Flood Mitigation Study - Contract with USACE is confirmed terminated. I will terminate contract with Matrix.
 - C. Land Resources Building
 - D. Sirena Festival
 - E. Future Funding - Proposed Legislation
- VII. New Business
 - A. Executive Director Work Performance Evaluation
- VIII. Announcements/Further Discussion
- IX. Next Meeting - Thursday, January 6, 2022@4pm
- X. Adjournment

- ❖ Implementation Plan Committee
 - Create a grading system:
 - Strategic Alignment

- Cost
 - Impact
 - Scope & Complexity
 - Timeline
 - Dependencies
 - Beneficiary
 - Running list of projects on the list and not on the list (Sirena Festival)
- ❖ HRRRA Dedicated Funding Source - **GCA Real Property Chapter 79 (Restoration of Hagåtña) Article 5 Section § 79501. Real Property Tax on Improvements:** All taxes assessed, levied and collected by the government of Guam by virtue of the Real Property Tax Law, on improvements, buildings and structures, to be constructed within the Project, over and above the real estate taxes currently assessed, levied and collected, shall revert to the Authority for its use and disposition.
- DRT Report states that in 1997 the total Building Tax assessed and collected was \$493,931.19.
 - The total Building Tax assessed and collected in 2020 was \$435,234.194. This amount is \$58,696.25 less than the amount collected in 1997.
 - HRRRA would like to request from the Oversight Chair and Governor proposed legislation requesting the total amount of the overall Land/Building Tax assessed, levied and collected to revert to the Authority for its use and disposition with a sunset clause ending in 10 years

HARRA Board of Commissioners Regular Meeting Sign Sheet

December 2, 2021 @ 4:00 PM

BOARD MEMBERS:		
Chair	Maria Eugenia Leon Guerrero	
Vice Chair	Patricia "Patty" Ada	2021
Secretary	Carlos Madrid Alvarez-Piner	2021
Commissioner	Rita Franquez	
Commissioner	Mayor John Cruz	
Commissioner	Christine Wolke	2021
Commissioner	Elizabeth "Betty" Gayle	2021
Commissioner	Felix Benavente	2021
Commissioner	West Cassidy	2021
EX-OFFICIO MEMBERS:		
Dept. Integrated Services for Individuals with Disabilities (DISID)	Director Phyliss Leon Guerrero	
Dept. Land Management (DOL)	Director Joseph M. Borja	
Dept. Parks and Recreation (DRP)	Director Roque Alcantara	
Dept. Public Works (DPW)	Director Vincent P. Arriola	
Guam Environmental Protection Agency (GEPA)	Administrator Walter Leon Guerrero	
Guam Preservation Trust	Joe Quinata	
Guam Visitors Bureau (GVB)	President & CEO Carl T.C. Gutterrez	
I Kummision I Fino' Chamoru	Hope Cristobal/ Dr. Laura Sauder	2021
Micronesia Area Research Center (MARC)	Omaira Brunal Perry	
LEGISLATIVE OVERSIGHT COMMITTEE:		
Oversight Chair	Senator Tina Rose Muna Barnes	
Speaker's Office	Speaker Therese M. Terlaje	
HARRA :		
Executive Director/ Staff	Lasia Casil/ Joseph Meno	

HARRA Board of Commissioners Regular Meeting Sign Sheet
December 2, 2021 @ 4:00 PM

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